Printing Pechas with Adobe Acrobat

Note: To carry out the following steps you will need to have the full version of Adobe Acrobat / Adobe Acrobat Professional installed, not just the free Acrobat Reader. Step 1: "Print" your pecha to PDF format Step 2: Trim pages

Step 3 Rotate Pages

Next, we need to rotate the pages in the PDF file clokwise 90° to make printing easier. From the menu select: Document \blacktriangleright Rotate Pages...

🔁 Pa	iges	fron	n Paych	aA_2003	-4.pdf	f - Ad	lobe Acrobat Professional 💦 🗖 🔀
File	Edit	View	Document	Comments	Forms	Tools	Advanced Window Help *
	Create	PDF -	<u>H</u> eader <u>B</u> ackgro <u>W</u> aterm	& Footer ound nark		> > >	Image: Sign ▼ Image: Sign ▼ Image: Forms ▼ Image: Sign ♥ Image: Sign ♥ Image: Sign ♥
Find			I <u>n</u> sert P E <u>x</u> tract I <u>R</u> eplace	ages Pages Pages	Shift+	-Ctrl+I	
			D <u>e</u> lete F	Pages	Shift+	Ctrl+D	
			Crop <u>P</u> a	iges	Shift+	Ctrl+T	
			Ro <u>t</u> ate F	Pages	Shift+	Ctrl+R	
			Scan to Optimiz OCB To	PDF e Scanned PD	F		
?			Reduce Examine	File Si <u>z</u> e e Document	1	,	બાંગવર્નદેશગ્રુવગુઢાવકુવચર્ક્ષક
~			Add Boo	ok <u>m</u> ark		Ctrl+B	
Ø		_	🥖 Attach a	a <u>F</u> ile			
\$							

In the Roate Pages dialog box choose Direction: *Clockwise 90 degrees* and Page Range: *All*. Then click OK

12/6/2018

www.dzongkha.gov.bt/en/article/printing-pechas-with-adobe-acrobat

Rotate Pages	K
Direction: Clockwise 90 degrees	
Page Range	1
 All 	
◯ Selection	
O Pages From: 1 To: 1 of 42	
Rotate: Even and Odd Pages 💙	
Pages of Any Orientation 🗸	
OK Cancel	

Step 5: Print odd pages

Next we will print the front sides of the pecha 2-up: From Acrobat's menu choose File Print In the Print dialog, first select your printer Then under Print Range select All, and for Subset select Odd pages only Under Page handling select: Page Scaling: Multiple pages per sheet Pages per sheet: Custom 2 by 1 Page order: Horizontal www.dzongkha.gov.bt/en/article/printing-pechas-with-adobe-acrobat

Print	×
Printer Name: HP LaserJet 2420 PCL 6 Status: Ready Type: HP LaserJet 2420 PCL 6	Properties Comments and Forms: Document and Markups
Print Range ● All ● Current view ● Current page ● Pages 1 - 42 Subset: Odd pages only ● Reverse pages Page Handling Copies: 1 <> Collate Page Scaling: Multiple pages per sheet Pages per sheet: Custom <> 2 by 1 Page Order: Horizontal ● Print page border Auto-Rotate Pages	Preview: Composite 8.27
 Print to file ✓ Print color as black Printing Tips Advanced Summarize Comments 	Units: Inches 1/11 (1)

Step 5. Print even pages on back

www.dzongkha.gov.bt/en/article/printing-pechas-with-adobe-acrobat

Print	×
Printer Name: HP LaserJet 2420 PCL 6 Status: Ready Type: HP LaserJet 2420 PCL 6	Properties Comments and Forms: Document and Markups
Print Range Image Current view Current page Pages 1 - 42 Subset: Even pages only Reverse pages Page Handling Copies: 1 Page Scaling: Multiple pages per sheet: Page Order: Horizontal Reversed Image Dorder: Print page border Auto-Rotate Pages	Preview: Composite 8.27 Image: State of the state of th
Printing Tips Advanced Summarize Comments	OK Cancel